

*“Our commitment to you –  
Enabling your entire procurement  
value chain to run “smooth as silk”  
”*

# Digital Procurement Platform for Thai Airways

- **Update Supplier Registration Information**



# Supplier Manual for Ariba SLP

1. Objectives of Ariba SLP & operational process

2. Update Supplier Registration Information





# Objectives of Ariba SLP & operational process



# Introduction to Ariba SLP



## Purpose of the Ariba SLP System

The purpose of the SAP Ariba SLP (Supplier Lifecycle and Performance) system for suppliers is to provide an end-to-end supplier management solution, with the goal of enabling organizations and suppliers to collaborate efficiently, transparently, and securely.

### ✓ 1. Supplier Registration Process

Captures essential supplier information in a structured way, such as company details, legal documents, and tax identification numbers.

Online forms help reduce errors and ensure data consistency.

### ✓ 2. Supplier Qualification & Approval

Buyers can use questionnaires and evaluation criteria to assess the readiness and suitability of suppliers before approval.

### ✓ 3. Supplier Performance Monitoring

Suppliers are monitored and evaluated periodically based on key metrics such as quality, delivery performance, and collaboration.

### ✓ 4. Supplier Master Data Management

Supplier information is centrally stored and integrated with other systems like SAP ERP.

This helps eliminate data duplication and improves data accuracy and consistency.

### ✓ 5. Increased Business Opportunities

Suppliers who are qualified and approved have greater chances of being selected in procurement processes.

# Introduction to Ariba SLP



## Benefits of Using SAP Ariba SLP for Suppliers

### 1. Efficient Supplier Data Management

Suppliers can update company information, licenses, and supporting documents by themselves through an online system, reducing the need for physical document submission.

### 2. Automated Notifications

The system sends alerts when documents are nearing expiration or when additional information is requested, helping minimize the risk of missing or incomplete data.

### 3. Real-Time Status Tracking

Suppliers can instantly check the status of their registration, certification, and other processes via the system.

### 4. Support for End-to-End Digital Procurement

Seamlessly integrates with the organization's e-Procurement system for tasks such as submitting quotations, invoices, and more.

### 5. High Data Security

Utilizes a cloud system that complies with international standards, reducing risks associated with traditional document or data storage.

### 6. Global System Usable Across Multiple Organizations

Once registered with SAP Ariba, the same account can be used with other companies that also use Ariba.



# Update Supplier Registration Information



# Update Supplier Registration Information



## The supplier updates the Supplier Registration Questionnaire

Updating supplier registration information can occur in various situations, and when to update depends on the following contexts:

1. After receiving a registration invitation from Thai Airways.
2. When there are changes to company information, such as company name, tax ID, address, contact details, or bank account information.

The screenshot displays the SAP Ariba Spend Management interface. The top navigation bar includes the SAP logo, 'Ariba Proposals and Questionnaires', 'Standard Account', 'Get enterprise account', and 'TEST MODE'. The main content area is divided into several sections:

- Thai Airways International Public Company Limited-TEST Requested Profile:** A message stating 'All required customer requested fields have been completed.' with a link to 'View customer requested fields >'. The Thai Airways logo is also present.
- Public Profile Completeness:** A progress bar showing 35% completion. Below it, a text box says 'Enter a short description to reach 45% >' and a message states 'There are no matched postings.'
- Events:** A table with columns: Title, ID, End Time (with a downward arrow), Event Type, and Participated. The table is currently empty, showing 'No items'.
- Registration Questionnaires:** A table with columns: Title, ID, End Time (with a downward arrow), and Status. A dropdown menu shows 'Status: Open (1)'. One entry is highlighted with a red box: 'Supplier Registration Questionnaire' with ID 'Doc1588864237', End Time '6/21/6108 8:27 PM', and Status 'Registered'.

# Update Supplier Registration Information



The supplier updates the Supplier Registration Questionnaire

You have submitted a response for this event. Thank you for participating.

[Revise Response](#)

All Content

| Name ↑                                                |                                                                                   |
|-------------------------------------------------------|-----------------------------------------------------------------------------------|
| 1 สัญชาติ (ประเทศที่จดทะเบียนบริษัท) / Company Region | Thailand                                                                          |
| 2 กลุ่มสินค้าและบริการ / Goods and service            | ธุรกิจเนื้อสัตว์ปีก (Meat, Pork, Poul..., อาหาร และ เครื่องดื่ม (Food & Beverage) |
| 3 กลุ่มสินค้าและบริการ (คำอธิบาย)                     | Food and Beverage                                                                 |
| 4 ลักษณะผู้ประกอบการ                                  | นิติบุคคล (Legal Entity)                                                          |
| 6 รูปแบบธุรกิจ Business Model                         |                                                                                   |

[Compose Message](#)

All Content

| Name ↑                                                |                                                                                               |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 1 สัญชาติ (ประเทศที่จดทะเบียนบริษัท) / Company Region | Thailand                                                                                      |
| 2 กลุ่มสินค้าและบริการ / Goods and service            | *ธุรกิจเนื้อสัตว์ปีก (Meat, Pork, Poul..., อาหาร และ เครื่องดื่ม (Food & Beverage) [ select ] |
| 3 กลุ่มสินค้าและบริการ (คำอธิบาย)                     | Food and Beverage                                                                             |
| 4 ลักษณะผู้ประกอบการ                                  | *นิติบุคคล (Legal Entity)                                                                     |

(\*) indicates a required field

[Submit Entire Response](#) [Reload Last Bid](#) [Save draft](#) [Compose Message](#) [Excel Import](#)

Click **"Revise Response"** to update the information.

Once you have finished making changes, click **"Submit Entire Response."**

✓ Your revised response has been submitted. Thank you for participating in the event.

All Content

| Name ↑                      |        |
|-----------------------------|--------|
| 9.12 ชื่อสาขา               |        |
| 9.13 รหัสสาขา               |        |
| 9.14 ข้อมูลเพิ่มเติม        |        |
| 11 เอกสารแนบ                |        |
| 11.1 มีเอกสาร ก.พ. หรือไม่  | มี     |
| 11.2 มีเอกสาร ก.พ. ประเภทใด | ก.พ.20 |

# Update Supplier Registration Information



## The supplier updates the Supplier Registration Questionnaire

After Thai Airways approves the supplier's updated registration form (Supplier Registration Questionnaire), the system will send an email notification to the supplier confirming that the update has been approved.

### Approved: Updates to Supplier Registration Questionnaire



Thai Airways Ariba Test System <no-reply@ansmtp.ariba.com>  
To ✓ Kaewthungkun, Kittaya



Thu 5/29/2025 6:26 PM

Hello Name1 Last name1,

Thai Airways International Public Company Limited-TEST has approved the updates to Supplier Registration Questionnaire that Name1 Last name1 submitted on Thu, 29 May, 2025.

Best Regards,

SAP Ariba team

